



## **IMPORT OCEAN SHIPMENT SOP 2026**

### **1.- M/BL – CONSIGNED TO:**

**Transportes Internacionales Cronos Logistica Spa.**

Tax /Vat / Rut: 77947560-3

Francisco Noguera 200 Office 801 Providencia Santiago **Chile**

Contact: Jessica Bravo (Operations Supervisor) Phone: 56-229287500

Email: [Jessica@cronoslogistica.com](mailto:Jessica@cronoslogistica.com)/ [maritimo@cronoslogistica.cl](mailto:maritimo@cronoslogistica.cl)

### **NOTIFY**

**Transportes Internacionales Cronos Logistica Spa.**

NIC / RUT: 77947560-3

Francisco Noguera 200 Office 801 Providencia  
Santiago Chile

### **2.- HBL – CONSIGNED TO**

Final consignee of the cargo:

Tax/Vat/ Rut of consignee:

Address :

Consignee Mail :

Consignee Telephone :

### **3.- PRE ALERT**

The complete pre-alert must include: MB/L, HB/L, commercial invoice, packing list, insurance, C/O, and agent's invoice.

It must be sent immediately after vessel departure, at least 3 days after sailing.

Exception: Peru.

### **4.- ORIGINAL DOCUMENTS REQUIREMENTS**

**MBL** original or issued at destination, need to **Transportes Internacionales Cronos Logistica Spa.**

**HB/L** original or issued at destination, need to the final customer.

None HB/L should be consigned to a foreign company.

Chilean customs don't allow any correction of a shipping document, in case if required this will have a fine which will be invoiced to origin office.

Routed shipments should be handled as per our shipping instruction.

**HB/L** corresponding to agent routed shipment can be issued under pre – agreement with **Transportes Internacionales Cronos Logistica Spa.** Original documents/ Express release should be in our offices:

Documents required to be sent to us as soon as vessel has sailed.

Perú, we need docs 24 hrs. before vessel sails.

Francisco Noguera 200 Of. 801. - Providencia – Santiago – Chile

Teléfono: 56 229287500 Email: [cronos@cronoslogistica.com](mailto:cronos@cronoslogistica.com)

Web page: [www.cronoslogistica.com](http://www.cronoslogistica.com)



## 5.- FINES - PENALTY

If we don't receive MB/L and HB/L issued at destination (or original) on time, we can't present manifest clearance application on time and consignee can't clear cargo from customs, this means extra charges as follows:

- Customs fines transmission out of time – **Sidemar USD 180.-**
- Extra charges from shipping lines form Manifest Clearance Document **USD 280.-**
- Extra charges from our port agency USD **to be informed case to case**
- Extra charges for port warehouse over paid by consignee due to they were not available to get the cargo cleared on time storage:
  - FCL USD 150 x container for day
  - LCL : USD 100 x Ton/mc for day

All charges LCL mentioned will be charged to the responsible origin station.

## 6.- CHILEAN SANITARY AND CUSTOMS REGULATIONS:

- Wooden packaging must comply with ISPM 15. Non-compliant cargo will be fumigated in Chile, with costs charged to the origin office.
- MBL and HBL must include total packages, weight (kg), and volume (m<sup>3</sup>).
- Cargo labeling must match the manifest information.

## 7.- SHIPPING NOT ROUTED BY CRONOS LOGISTICA SPA

- All shipments that are not closed by Cronos Logística Spa must have the approval of the final consignee at destination.
- No movement will be carried out without our final authorization.
- Likewise, it is important to note that if any consignee incurs demurrage days and these are not paid by the final consignee, such amounts will be charged to the agent who managed the shipment.

## 8.- INVOICE PAYMENTS

Agent invoice/credit notes should be sent with the full Pre-alert and approved by us.  
Invoice will be accepted by Cronos Logística Spa within max time of 60 days after cargo loaded.  
Statement of account should be sent every 25 of each month to:

[ismenia@cronoslogistica.com](mailto:ismenia@cronoslogistica.com)  
[contabilidad@cronoslogistica.com](mailto:contabilidad@cronoslogistica.com)  
[karla@cronoslogistica.com](mailto:karla@cronoslogistica.com)

All extra charges, fob charges, new charges without confirmation of our sales or Operation Departments will be refused by Cronos Logística Spa.

## Cronos Logística Spa.

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